

# RULES SHORT FORM AND EXPLANATION

\*\* Points and Motions marked with asterisks are accepted during voting procedures; all others are not allowed during voting \*\*

Motion	Purpose	Debate	Vote	Explanation
<b>** Point of Order **</b>	Correct an error in procedure	None	None	Delegates should cite a rule to correct an error made by the committee staff only
<b>** Point of Information **</b>	Ask a question regarding procedure	None	None	Question directed at the dais; Used to clarify or request information
<b>** Appeal of the Chair **</b>	Challenge a decision of the Chair	None	2/3	Questions the Chair's ruling; usually follows a Point of Order
<b>Suspension of the Meeting</b>	Recess meeting or enter moderated debate	None	Majority	Used to go into a break for a given time (for informal session; for lunch/dinner; or until next day)
<b>Adjournment of the Meeting</b>	End meeting	None	Majority	Used only during final session; concludes meeting until the following conference
<b>Adjournment of the Debate</b>	End debate without a substantive vote	2 pro/2 con	Majority	Tables the topic; requires a <u>roll call vote</u> .
<b>Decision of Competence</b>	Declare committee unable to consider issue or resolution	None	Majority	Used to declare that the issue or topic is outside of the powers or mandate of the committee (and move to another topic)
<b>Closure of Debate</b>	Move to immediate vote on this topic	2 con	2/3	Ends all discussion on current topic and moves committee immediately into voting
<b>Declare an Important Question (GA Plenary only)</b>	Require all substantive actions to obtain a 2/3 majority to pass;	2 pro/2 con	Majority	See GA Plenary long form rules for explanation
<b>** Division of the Question **</b>	Consider operative clause(s) separately from rest of draft resolutions; <b>highlights importance</b> of clause.	2 pro/2 con	Majority	Voted on in order of most to least destructive (this determination made by Director/President).  If <i>Part II</i> passes: operative clause(s) are adopted as an annex to resolution (Please refer to Voting Procedure handout)  If <i>Part II</i> fails: operative clause(s) discarded completely
	<i>Part I:</i> Procedural vote on whether or not the motion should even be considered (all members of committee may vote);  <i>Part II:</i> Substantive vote to accept/reject separated operative clause(s) if separation is approved by procedural vote in Part I.			
<b>** Adopt By Acclamation **</b>	Pass a draft resolution without a placard or roll call vote	None	None	Chair asks for objections to adoption; if there are no objections, document is adopted (if objected to, placard or roll call vote used.)
<b>** Roll Call Vote **</b>	Vote by roll call, rather than show of placards	None	None	Automatically granted once requested (used to highlight important vote and to record each member's vote individually)
<b>Reconsideration</b>	Re-open debate on a topic previously tabled through Adjournment of Debate	2 con	2/3	If approved, un-tables topic. Must be made by a member who voted in favor of the initial motion for Adjournment of Debate
<b>Set the Speakers' Time</b>	Set or change the speakers' time limit	None	Majority	First thing done after opening Speakers List and adjusted as needed by delegates
<b>Close the Speakers' List (also re-open the list)</b>	No additional speakers added to speakers' list on topic (also to remove this restriction)	None	Majority	Prevents the addition of new speakers to the list, or allows speakers to be added once more.
<b>Adoption of the Agenda</b>	Approval of the agenda order	None	Majority	Determines the order in which the topics will be discussed

All points and motions are listed in their order of precedence, with those listed higher on this list taking precedence over those listed lower. If there are multiple motions of the same type they will be considered and voted upon in the order they were received, unless otherwise stated here.